



GIBRALTAR ARTISANS MARKET-MEMBERSHIP FORM

Name: _____ **Date:** _____

Address: _____

Contact Tel: _____ **Mob:** _____

Email: _____

Crafts produced: _____

Environmental Food Licence No (if applicable) _____

I have read the conditions below and I agree to abide by these and any other terms and conditions made known to me.

Terms & Conditions for casemates Square:

1. You must be a resident in Gibraltar. (proof of residence required)
2. Identity Card is required for environmental licence.
3. A photocopy of ID card is required.
4. A membership fee of £10.00 is applicable.
5. Photographs of the crafts to be submitted.
6. Stalls are @ £10 each – payable to Gibraltar Cultural Services Ltd.
7. Pedlars Licence @£2.50 each - payable to the Environmental Agency via GCS.
8. Application forms are available from the John Mackintosh Hall reception Monday to Thursday.
9. The latest day to apply for a stall is Thursday 11.00 am
10. Market days are every Saturday (Other days may be available i.e. Christmas, Sunday etc.)
11. Market times are:

9.00 am till 17.00 pm Winter Hours
9.00 am till 18.00 pm Summer Hours
12. Market days/times is subject to other events being held in Casemates Square (cancellations at the discretion of GCS)
13. The maximum Number of Stall is 15.

Administered by Gibraltar Cultural Services Ltd. John Mackintosh Hall, 308 Main Street
Tel: 200 75669 Email Kieran.alman@culture.gov.gi

14. The location and positioning of Stalls will be decided by committee members on the day of trading. Stalls will be arranged in a group wherever possible unless to accommodate for the other activities in the square. No stalls to make changes unless agreed by a committee member, failure to comply may result in stall holder possibly being denied permission to set up in future.
15. Items sold must be 100% made by the Artist excluding materials. The items must be sold by the Artist themselves. The elected committee are in charge of upholding the quality control of all stalls. No copy write products are allowed to be sold.
16. Only closed foods i.e. jams, preserves, chutneys can be sold. The stall holders must adhere to special environment health and safety licences for their food products. Copy of certificate must be show. No branded or pre-fabricated sweets etc. even decorated ones can be sold.
17. Setting up of stalls is the responsibility of the stall holder. The stall holder must use the standard tables, tablecloths and umbrellas supplied by the committee under the instructions of the Gibraltar Cultural Services , it should all be uniformed unless specified, overflow of pitch size at the discretion of the committee. Supplementary furnishings to be supplied by the stall holder.
18. No furniture/planters is to be removed from the square without consent from GCS.
19. Cleaning of the area and disposal of rubbish must be done by the stall holder.

Terms & conditions for Events

1. Terms and conditions for events will vary as and when events are made available for market traders.
2. Participation at events will be open for members of the Gibraltar Artisans Market.

FOR OFFICE USE ONLY

Membership approved by: _____

ID card copy attached: _____

Photo of crafts attached: _____

Proof of Residence checked: _____

Membership fee paid (£10): _____

Registration Number: _____