



## *FAIR 2019*

### **CONDITIONS TO SET UP AND OPERATE A SMALL CATERING STALL**

1. The applicant shall at all times have in force a Public Liability Insurance against any loss or injury which may occur to any property or to any person in an adequate and proper amount for the duration of the Fair, including the preparation, set up and clearing of the stall. The applicant shall produce to the Gibraltar Cultural Services the policy or policies of insurance and receipts evidencing the payment of all the relevant premiums at the time that the application is approved and at any other time that these are requested by the GCS.
2. No alcoholic drinks may be sold. Drinks must not be served in glass receptacles.
3. The stall must not exceed 5 x 5 metres. Additionally, stalls are to be decorated to a reasonable standard as agreed with, and at the location stipulated by, the GCS.
4. Work on the setting up of stalls may commence on Friday 16<sup>th</sup> August 2019 and the structure must be completed by Monday 19<sup>th</sup> August 2019.
5. The Gibraltar Cultural Services will provide security for the fairground area as from Saturday 17<sup>th</sup> August to Sunday 1<sup>st</sup> September 2019, both dates inclusive. No valuables are to be left in the stalls before this date.
6. The stall and its immediate surrounding area must be kept in a clean and tidy condition throughout the duration of the Fair, including the preparation, set up and clearing of stall.
7. Any rubbish must be properly deposited inside the bins provided at the Fairground.
8. Details and mobile numbers of a person responsible must be provided in case of an emergency.
9. Applicants must comply with the Health & Safety, Food & Hygiene and all other relevant legislation. If food is to be provided, applicants must fill in all appropriate forms duly endorsed by the Environmental Agency, once the application is approved.
10. Successful applicants will need to acquire the relevant permits and/or licences from the relevant Authorities for their proposed services. These permits and/or licences must be produced to the GCS before the commencement of the setting up of the stall.
11. Stalls must be completely dismantled and site left clear and in a clean state by Monday 2<sup>nd</sup> September 2019.
12. GCS does not charge Registered Charities a fee and will give preference to them, within the space constraints, over other applicants.
13. Charges for others are: £100 for non-commercial entities, i.e. Clubs and Associations, and £400 for commercial entities.
14. Subcontracting is not allowed. The stall must be run by the entity that has made the application.
15. The Gibraltar Cultural Services does not make themselves responsible for any loss, theft or damage that the stall may suffer.