



*FAIR 2020*

**CONDITIONS TO SET UP AND OPERATE A STALL**

1. The applicant shall at all times have in force a Public Liability Insurance against any loss or injury which may occur to any property or to any person in an adequate and proper amount for the duration of the Fair, including the preparation, set up and clearing of the stall. The applicant shall produce to the Gibraltar Cultural Services (hereinafter referred to as GCS) the policy or policies of insurance and receipts evidencing the payment of all the relevant premiums at the time that the application is approved and at any other time that these are requested by the GCS.
2. The stall must not exceed 5 x 5 metres. Additionally, stalls are to be decorated to a reasonable standard as agreed with, and at the location stipulated by, the GCS.
3. Work on the setting up of stalls may commence on Friday 14<sup>th</sup> August 2020 and the structure must be completed by Monday 17<sup>th</sup> August 2020.
4. The GCS will provide security for the fairground area as from Saturday 15<sup>th</sup> August to Monday 31<sup>st</sup> August 2020 both dates inclusive. No valuables are to be left inside the stalls before this date.
5. The stall and its immediately surrounding area must be kept in a clean and tidy condition throughout the duration of the Fair, including the preparation, set up and clearing of stall.
6. Any rubbish must be properly deposited inside the bins provided at the Fairground.
7. Details and mobile numbers of a person responsible for the stall must be provided in case of an emergency.
8. Applicants must comply with the Health & Safety legislation as well as all other relevant legislation.
9. Stalls must be completely dismantled and site left clear and in a clean state by Tuesday 1<sup>st</sup> September 2020.
10. GCS does not charge Registered Charities a fee and will give preference to them, within the space constraints, over other applicants.
11. Charges for others are: £100 for non-commercial entities, i.e. Clubs and Associations, and £400 for commercial entities.
12. Subcontracting is not allowed. The stall must be run by the entity that has made the application.
13. GCS does not make themselves responsible for any loss, theft or damage that the stall may suffer.