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Gibraltar Cultural Services

REF No:



Application for Book Grant 2022

For official use only

Application Approved by
GCS: Y/N

Quotes Provided Y/N

Grant Requested £

Funding Approved £

Please return completed application to:

**Cultural Grants Committee
Gibraltar Cultural Services
John Mackintosh Hall
308 Main Street
Gibraltar**

Or submit via PDF to registrations@culture.gov.gi

Application for Book Grants

The Cultural Grants Committee will assess your application using this form, the written proposal and supporting evidence.

This form gives us information about you, what you are applying for and the budget required. Please fill in all questions in the Application Form. If any question in the form does not apply to you, please write 'Not Applicable' or 'N/A'.

The checklist in section D tells you what to send in with your application.

The application form contains the following information:

- Section A – Personal Details
- Section B – Details of Book
- Section C – Estimate of Costs
- Section D – Declaration & Checklist

Any personal information provided in this application form will only be used for the purpose it was provided to assist with your application for financial assistance.

Section A – Personal Details

1. Name of Organization/Individual(s):

2. Full address and contact details:

Telephone/Mobile _____

E-mail address _____

Website _____

3. Tick one of the boxes below to describe your status:

Individual(s)

Group/School/Charity

Registered Cultural Organisation

4. What year was the entity formed? _____

5. Number of members _____

6. Subscription paid by members _____

7. Are you a registered charity? _____

Section B – Details of Book

8. Please explain if you consider your book to be of cultural/historical interest?

9. Give a description of your book and why you think it should be considered for a Grant. (Please attach separate sheet if needed)

If the book is already written, please submit a copy of the manuscript in electronic format. Any manuscripts provided will be treated in a strictly confidential manner.

Section C – Estimate of Costs

10. **Printing of Book including editing and formatting costs**
Please provide 3 quotes from the printers, supporting documentation / quotes must be provided

1. _____

2. _____

3. _____

Please ensure that you provide the printer with the correct printing formats as the Ministry of Culture or Gibraltar Cultural Services will not be responsible for any extra printing charges over and above the quote.

11. Portion of costs, if any, to be contributed by individual/entity/sponsor _____ %
12. **Total Grant Requested** £ _____

Note: The Ministry of Culture’s policy is to help fund as many Book Grant applicants as possible. Therefore, the intention is to recover the funds awarded from book sales proceeds, up to the amount of the grant awarded.

Section D- Declarations and Checklist

The Cultural Grants Committee will only assess fully completed application forms

13. Please check the following to make sure that you have:.

- completed all the sections as requested.
- included your written proposal following the headings provided.
- included a CV (if you are applying as an individual).
- included 3 quotes for printing costs
- attached the manuscript if available.

I/we hereby consent to being contacted in the future by Gibraltar Cultural Services in relation to Cultural Matters or Cultural Events which may be of interest to you or the Organisation.



Agree



Disagree

By signing this application form, you agree that we will use your Book Grant application including personal information for the following purposes:

- To assess your application and to decide whether to award you a grant.
- If the grant is awarded the information contained in this application may be included on our website or that of HM Government and be used for statistical purposes.
- Should the grant be awarded we may publish information about you relating to the activity we have funded including the amount of the grant awarded
- Should the grant be awarded your information may appear in our press releases, publications, websites and social media.

By signing below, I hereby confirm that to the best of my knowledge, the information contained within this application is true and factually correct.

Name: _____

Signature: _____

Date: _____